



MARCH 15, 2021 BOARD MEETING

1. OPENING MEETING AND GUIDELINES FOR THE MARCH 15, 2021 VIRTUAL BOARD MEETING

- Welcome members
- Note to members: you are participating in a Zoom webinar, as an attendee your audio and video is muted.
- A role call will take place to affirm board members in attendance for the March 15, 2021 virtual meeting.
- The Board Member will state their name prior to the Motion on an agenda item as the second motion will follow the same procedure; name first.
- All public comments will work with the public raising hands.
- The Board of School Directors will proceed with the March 15, 2021 Board Agenda.

a. CALL TO ORDER (PRESIDENT SWANSON)

b. PLEDGE TO THE FLAG

2. APPROVAL OF MINUTES

Approval of the March 1, 2021 Regular Board Meeting Minutes and the March 1, 2021 Committee of the Whole Meeting Minutes.

3. STUDENT/STAFF RECOGNITION AND BOARD REPORTS – PENDING

4. FINANCIAL REPORTS

a. PAYMENT OF BILLS

General Fund		
Procurement Card	\$	18,894.16
Checks/ACH/Wires	\$	3,799,890.64
Capital Projects Reserve Fund	\$	-
Cafeteria Fund	\$	815.97
Student Activities	\$	<u>5,434.99</u>
Total	\$	3,825,035.76

Motion to approve the payment of bills, as presented.

b. TREASURER'S FUND REPORT

General Fund	\$	24,154,412.39
Capital Project Reserve Fund	\$	7,951,577.11
Cafeteria Fund	\$	318,078.75
Student Activities	\$	<u>250,574.97</u>
Total	\$	32,674,643.22

Motion to approve the Treasurer's Fund Report, as presented.

c. YTD GENERAL FUND REPORT AND YTD TAXES

The administration prepared the YTD General Fund Report and the YTD Taxes for the Board. The General Fund report looks at our revenue and expense for this year against the budget and compares those amounts to last year. The YTD Summary shows the monthly collections and cumulative collections and compares that to the two previous years ([link to Tax Summary](#)).

Motion to accept Year-To-Date General Fund and Tax Reports, as submitted.

5. READING OF CORRESPONDENCE

6. RECOGNITION OF VISITORS

7. PUBLIC COMMENT PERIOD

8. STRUCTURED PUBLIC COMMENT PERIOD

9. OLD BUSINESS

10. NEW BUSINESS

11. PERSONNEL ITEMS - ACTION ITEMS

a. RESIGNATION - MS. MARY KANTZ

Ms. Mary Kantz has submitted her resignation for the position of a part-time custodian at Oak Flat Elementary School, effective September 30, 2021.

The administration recommends the Board of School Directors approve Ms. Kantz's resignation, as presented.

b. RESIGNATION - MS. JOAN GUTSHALL

Ms. Joan Gutshall submitted her resignation for the position of a part-time custodian at Mt. Rock Elementary School, effective June 30, 2021.

The administration recommends the Board of School Directors approve Ms. Gutshall's resignation, as presented.

c. RESIGNATION - MRS. LAURA WITTER

Mrs. Laura Witter has submitted her resignation for the position of High School Administrative Assistant for Attendance, effective April 2, 2021.

The administration recommends the Board of School Directors approve Mrs. Witter's resignation, effective April 2, 2021

PERSONNEL ITEMS - ACTION ITEMS

d. RECOMMENDED APPROVAL FOR AN ESS AIDE

Dr. Abigail Leonard, Supervisor of Ancillary Services, would like to recommend the individual listed as an aide for the position listed.

Tosha Babner - full-time aide in the Middle School MDS classroom and a van aide.

The administration recommends the Board of School Directors approve the ESS aide listed for the position, as presented.

e. RECOMMENDED APPROVAL FOR COACHING STAFF

Mr. Joseph Sinkovich, High School Assistant Principal/Athletic Director, would like to recommend the individuals below for the coaching positions as noted.

Ms. Allison Fry - High School Assistant Girls Soccer Coach

Ms. Katie Caruso - Middle School Assistant Girls Soccer Coach

Mr. Shane Cohick - Middle School Track Coach

Mr. Wes Madden - Volunteer Baseball Coach

The administration recommends the Board of School Directors approve the above listed coaches, as presented.

f. RECOMMENDED APPROVAL FOR LEAVE WITHOUT PAY

Section 3.09 of the contract between the Big Spring Education Association and the Big Spring School District provides that "The Board may grant leave without pay to an employee who requests prior approval for such leave. Mrs. Chelsey Piper is requesting two days leave without pay for April 29 & 30, 2021.

The administration recommends that the Board of School Directors approve Mrs. Chelsey Piper's request for leave without pay, as presented.

g. RECOMMENDED APPROVAL FOR A REVISED RETIREMENT DATE

Ms. Judy Metcalf, High School Nurse, has requested a revision to her original retirement date of June 30, 2021. Ms. Metcalf is requesting to adjust her retirement date to August 12, 2021.

The administration recommends the Board of School Directors approve Ms. Metcalf's request to adjust her retirement date to August 12, 2021, as presented.

12. NEW BUSINESS - ACTION ITEMS

a. CREDIT PAY

The professional employees whose names are listed below have successfully completed graduate work and are entitled to the specified amount in accordance with the negotiated contract.

Shane Miller	\$1,620.00
Scott Penner	<u>\$1,530.00</u>
Total	\$3,150.00

The administration recommends the Board of School Directors authorize reimbursement for graduate credits as outlined above and as provided in the current contract between the Big Spring Educational Association and the Big Spring School District.

b. RECOMMENDED APPROVAL FOR A MIDDLE SCHOOL FUNDRAISERS

Mrs. Clarissa Nace, Middle School Principal and Ms. Jodi Cribbs, Middle School PTO President, are requesting approval for the Middle School Fundraisers listed.

Spirit Wear Sale - The sale will begin March 29, 2021 through April 8, 2021. The students will be selling Big Spring Spirit Wear from Personaliteez of Carlisle.

Flower Power Fundraiser - The fundraiser will begin April 12, 2021 through April 30, 2021. The students will be selling flower bulbs, seed mats and garden vegetables.

The administration recommends the Board of School Directors approve the Middle School Fundraisers, as presented.

c. RECOMMENDED APPROVAL OF THE PROPOSED CAIU 2021-2022 GENERAL OPERATING BUDGET

A summary of the Capital Area Intermediate Unit General Operating Budget for the 2021-2022 school year is included with the agenda. The proposed budget reflects a 0% increase for the 2021-2022 school year.

The administration recommends the Board of School Directors approve the Capital Area Intermediate Unit's 2021-2022 General Operating Budget, as presented.

d. RECOMMENDED APPROVAL OF BOILER PROJECT BID & ADVERTISEMENT

Barton Associates has created a draft bid spec and has sent it to our Solicitor; [linked here is the draft spec and the required bid advertisement](#). The bids will be due on April 15th and opened at 13:00 local time.

The administration recommends the Board of School Directors approve the bid advertisement, as presented.

NEW BUSINESS - ACTION ITEMS

e. RECOMMENDED APPROVAL OF AGREEMENTS

Below are links for two agreements to provide services for the District. Centrica is the new demand response vendor and this enables our participation and sets the expected cut back if needed. The other agreement is the first annual CSIU contract (replacing Prosoft financial information system).

Vendor	Service	Length	Cost
Centrica	Demand Response Agreement	3 yr	varies
CSIU	Annual Software Contract	1 yr	\$28,068.28

The administration recommends the Board of School Directors approve the agreements as included with the agenda.

13. NEW BUSINESS - INFORMATION ITEM

14. DISCUSSION ITEM

15. FUTURE BOARD AGENDA ITEMS

16. BOARD REPORTS

a. DISTRICT IMPROVEMENT COMMITTEE - MR. OVER, MR. MYERS

b. ATHLETIC COMMITTEE - MR. DEIHL, MR. WARDLE, MR. MYERS

c. VOCATIONAL-TECHNICAL SCHOOL - MR. PIPER, MR. WARDLE

d. BUILDING AND PROPERTY COMMITTEE - MR. ROUSH, MR. PIPER, MR. SWANSON, MR. OVER

e. FINANCE COMMITTEE - MR. DEIHL, MR. PIPER, MS. HURLEY, MR. GUTSHALL

f. SOUTH CENTRAL TRUST - MR. DEIHL

g. CAPITAL AREA INTERMEDIATE UNIT - MR. SWANSON

h. TAX COLLECTION COMMITTEE - MR. SWANSON

i. FUTURE BOARD AGENDA ITEMS

j. SUPERINTENDENT'S REPORT

17. MEETING CLOSING

a. BUSINESS FROM THE FLOOR

b. PUBLIC COMMENT REGARDING FUTURE BOARD AGENDA ITEMS

c. ADJOURNMENT

Meeting adjourned at _____ PM, **March 15, 2021**

Next scheduled meeting is: **TUESDAY, April 6, 2021**